

LAWRENCE COUNTY BUILDERS ASSOCIATION APPLICATION FOR MEMBERSHIP

DATE _____ COMPANY REPRESENTATIVE _____
TITLE _____ COMPANY NAME _____
ADDRESS _____
TELEPHONE _____ FAX _____ CELL _____
EMAIL _____ WEBSITE _____
REFERENCES: BANK _____ SUPPLIER _____
OTHER REFERENCES _____ APPLICATION SPONSORED BY _____

CODE OF PROFESSIONAL ETHICS FOR THE LCBA MEMBER

The Board of Directors of Lawrence County Builders Association (LCBA) has adopted the following Code of Professional Ethics that applies to the LCBA membership in performance of their building practices, services and professional relationships. This Code applies to the individuals and to organizations that are members of LCBA.

All members of the Lawrence County Builders Association commit to conduct themselves and their practices within the Construction and Construction Service industries in accordance with the Code of Professional Ethics of the Association.

As a professional engaged in the business of providing construction and services, and as a member of LCBA, I agree to conduct myself and my business in accordance with the following:

1. Client Service. I will serve my clients with honesty, integrity, candor and objectivity. I will provide my services with competence, using reasonable care, skill and diligence consistent with the interests of my client and the applicable standard of care.
2. Representation of Qualifications and Availability. I will only accept assignments for which I am qualified by my education, training, professional experience and technical competence; I will assign staff to projects in accordance with their qualifications and commensurate with the services to be provided; and I will only make representations concerning my qualifications and availability which are truthful and accurate.
3. Standards of Practice. I will furnish my services in a manner consistent with the established and accepted standards of the profession and with the spirit of the laws and regulations that govern its practice.
4. Fair Competition. I will represent my project experience accurately to my prospective clients and offer services and staff that I am capable of delivering. I will develop my professional reputation on the basis of my direct experience and service provided, and I will only engage in fair competition for assignments.
5. Conflicts of Interest. I will endeavor to avoid conflicts of interest and will disclose conflicts that in my opinion may impair my objectivity or integrity.
6. Fair Compensation. I will negotiate fairly and openly with my clients in establishing a basis for compensation. I will charge fees and expenses that are reasonable and commensurate with the services to be provided and the responsibilities or risks to be assumed.
7. Release of Information. I will only make statements that are truthful. I will keep information and records confidential when appropriate and protect the proprietary interests of my clients and professional colleagues.
8. Public Welfare. I will not discriminate in the performance of my services on the basis of race, religion, national origin, age, disability, or sexual orientation. I will not knowingly violate any law, statute, or regulation in the performance of my professional services.
9. Professional Development. I will continue to develop my professional knowledge and competency within my trade and I will contribute to the advancement of the construction industry for fostering research and education. I will encourage my fellow practitioners to do the same.
10. Integrity of the Profession. I will avoid actions that promote my own self-interest at the expense of my profession or the Association. I will also uphold the standards of the construction industry and construction service industry with honor and dignity as well as work to improve those standards for the betterment of the clientele.

IMPORTANT NOTICE: Dues payments to LCBA are not deductible as charitable contributions for federal income tax purposes. However, dues payment may be deductible as ordinary and necessary business expense, subject to an exclusion for lobby activity. Because a portion of your dues is used for lobbying by NAHB and PBA, \$87.08 is not deductible for income tax purposes for 2017. Of the amount remitted for annual dues, \$15 is for a subscription for one year to the BUILDER magazine, published monthly. This amount cannot be deducted from the total dues amount.

Please give a complete description of the product(s) and service(s) that your company offers. Please be as specific as possible and be descriptive. _____

Number of Employees (Including Yourself) _____ PA Registration Number _____

I agree to abide by the Constitution and By-Laws of the Lawrence County Builders Association, the Pennsylvania Builders Association and the National Association of Home Builders. I also agree to adhere to the Professional Code of Ethics for the LCBA Members. A remittance of \$445.00 representing my annual membership dues in the Lawrence County Builders Association accompanies this application.

Signature of Applicant

Instructions for Applicant:

1. Please complete all sections of the application.
2. Return completed application, check in the amount of \$445 (payable to LCBA) and a Certificate of Insurance verifying General Liability and Workers Comp Insurance to the address listed below:

Lawrence County Builders Association 1435 Devils Elbow Road New Castle, PA 16101

3. Please call 724-658-4432 with questions or send an email to lawrencecountybuilders@yahoo.com.

THANK YOU FOR YOUR INTEREST IN OUR ASSOCIATION.

FOR LCBA USE ONLY:

Date Received _____ Check Amount _____ Check No. _____ Cert Ins. _____ Approval _____